The Kamenori Foundation

 **The 18th Kamenori Awards**

**Application Form**

|  |
| --- |
| ▲ **Individual / Organization Applicant 　　　　　　　 ＊Click on the □ to mark the box ☒.** |
| [ ]  **Organization**[ ] **Individual　 （Please check the box that applies.）** |
| **Name of Organization or Individual** | **Corporation Status Yes: (　　　　　　　　　　　　）・　No** | [ ] **Self-appointed**[ ] **Recommended****＊An individual must receive recommendation to qualify for application.** |
| **Name of Organization　Representative** |  | **Occupation/Appointment** |  |
| **Applying Category** | [ ]  **Kamenori Grand Award 【Grassroots】**[ ]  **Kamenori Grand Award****【Human Resource Development】**[ ]  **Kamenori Pioneer Award** | **History of Past****Application** | [ ] **Yes** **Year Applied: ＿＿＿****＿＿＿** [ ] **None** |
| **Address** | ＊The results of the selection will be sent to this address. Please enter the address of the main office (or your home address, when applying as an individual). 〒 |
| **E-mail**  |  | **Phone number** |  |
| **Websites／Social Media Sites** **(Required)** | \*Please enter the URL to your websites and/or social media pages (Facebook, Instagram, X, etc). |
| ＊ If you are chosen for the award, the organization name or individual name will be written on the award plaque, so please enter the official name accurately. **【Contact Person】◎ In case we need to inquire about the information in your application form, please enter the name of contact person (if any).**  |
| **Name of Contact Person** | [ ] **Same as the representative** | **Occupation/Appointment** |  |
| Contact Person Information (Email address, Phone number, FAX number） |

◎ The private information above will be solely used for the selection of the Kamenori Award. Please note that it may also be used for Kamenori Foundation’s publicity, including media releases to newspapers.

◇Considerations for filling out the form◇

For each item, please include concrete numbers and names.

(Examples)

・We are in charge of a program in which about 40 foreign citizens and international exchange students in Japan (from ten universities, including X, Y, and Z Universities) give over 60 hours’ worth of international education lectures at six local elementary schools per year. We also provide translation services for OX Prefecture’s public relations (in Chinese, Korean, and English).

・In order to nurture international understanding through education, we collaborated with XX’s city educational committee and international exchange association.

・We aim for multicultural cooperation through exchanges between Japanese and foreigners at a local level by having Japanese citizens provide foreign citizens with over 150 cases per year of counseling and consulting regarding raising children and issues related to everyday life.

**Ⅰ．Current Activities**

1. **Aims and objectives of the activities (Describe briefly in about 200 words）**

|  |
| --- |
|  |

1. **Organization / Individual**

|  |  |
| --- | --- |
| **Composition** | **Number of Overall Members:　＿＿＿** |
| **Numbers of Staff:＿＿＿／　Official Members: ＿＿＿／　Volunteers:＿＿＿** |
| **Years of activity** | **＿＿＿＿　years　　( Active since the year ＿＿＿ )** |
| **Frequency****of activities** |  |
| **Location** **of Activities** | ＊Enter locations within Japan (prefectures and cities) or outside Japan (countries and cities) |
| **Income** **and Expenses** | **Previous year： Income \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (JPY)****Expenses \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (JPY)****Income and Expenses Balance \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (JPY)**  |
| **Fundraising Methods**  | [ ]  **Contributions from members**[ ]  **Donations**[ ]  **Funds**[ ]  **Others　（Please describe： ）** |
| **Honors/Awards** |  |

**Ⅱ．Activities: 　　　　　　　 Please describe them concisely in a simple bullet point form.**

|  |
| --- |
| **Main Activities (up to 5, especially in Asia/Oceania) and the achievements and results of those activities** |
| **Activity Description/ Achievements and Results****\* Please enter the description, number of participants, countries involved and volunteer ratio of the activities. Please also enter past connections developed with the local community, and how you have expanded your activities and networks through collaborations, co-operations, and the sharing of know-how with other organizations.**  | **Comments and Feedback****from the Recipients****\* Please enter as much information as possible about the affiliation, name, age group, and nationality of those who provided the comments and feedback.** |
|  |  |
|  |  |
| **<Cont.>Activity Description / Achievements and Results** | **Comments and Feedback****from the Recipients** |
|  |  |
|  |  |
| 1.
 |  |

**Ⅲ．Future target and vision （Activities and expansion of the project）**

**【Please describe them concisely in a simple bullet point form.】**

**Please describe the future target and vision, how you will develop your project/activities accordingly, what is your next plan for new projects, how you plan to raise funds in the future, etc.**

|  |
| --- |
|  |

**Ⅳ．The activity that you most focused on over the past year and its results.**

**Please write the reasons why this was the most prioritized activity over the last several years and what kind of actions were taken for it. Please also introduce your pioneering work, if you are engaged in such activities.**

|  |
| --- |
|  |

**Ⅴ．Free Space**

**【Please describe them concisely in a simple bullet point form.】**

1. **Please freely enter any information regarding activities you held, such as youth exchanges and educational programs centered on Asian countries, regions, and people. (This information will grant you additional points.)**

|  |
| --- |
|  |

**②　Please describe any changes that have occurred in your activities as a result of the COVID-19 pandemic, or any other notable activities you have undertaken during the pandemic.**

|  |
| --- |
|  |

**Ⅵ．Photos and other materials showcasing your activities**

**\*　If there are articles and blogs with images that demonstrate your activities, or activity reports and survey results that show the results of your work, please enter the URLs to the pages that post such information.**

|  |
| --- |
|  |

**☆　If awarded with the Kamenori Award, what would you use the activity subsidy for?**

|  |
| --- |
|  |

**☆ What is your motive in applying for the Kamenori Award?**

|  |
| --- |
|  |

**☆ How did you find out about the Kamenori Award?**

**Please describe the concrete source of information.**

|  |
| --- |
| Ex)　Website of the volunteer center of city A/ Poster on display when visiting the International Exchange Association in prefecture B |

**☆ Have you had any involvement with the Kamenori Foundation in the past?**

|  |
| --- |
| Ex)　Received XX grant in year XX, participated in Tabunka Kyousei-Juku or seminar series, applied for Kamenori Award in the past, etc. |

**☆ On Good Governance Accreditation**

|  |
| --- |
| The Japan Center for NPO Evaluation provides this certification system. It accredits nonprofit organizations that promote accountability and transparency through disclosing their information to a third-party certification body. [ ] 　Approved for Good Governance Accreditation[ ] 　Applying for Good Governance Accreditation[ ] 　Underwent basic governance checks[ ] 　Considering application[ ] 　Other |

**☆　Checklist of documents to submit**

**Note: Please add a ☑ next to the documents submitted and include this sheet with the other documents.**

**Documents１through 3 are required, so please be sure to include them. For document 3, please include either ① or ②.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Check**  | **Documents** | **Check** | **Points to check** |
| １ |[ ]  Application Form (This sheet) |[ ]  Did you check to make sure all information is entered? |
|  |  |  |[ ]  Did you enter the URLs to the websites, social media pages, etc.?（Required） |
|  |  |  |[ ]  Did you click and check all the boxes ☒ accordingly?(Organization/ Individual, Self-appointed or Recommended, Applying Category, History of Past Application, etc.） |
| ２ |[ ]  Letter of Nomination |[ ]  Did you download the form from our website and attached it? |
|  |  |  |[ ]  Did you have a well-informed third-party person fill it out to nominate you? |
|  |  |  |[ ]  Did your nominator provide their contact information and sign the form? |
| 3 |[ ]  1. A printout of the “Group Information/ Group details” page on the CANPAN website
 |[ ]  Is your information disclosure level ★4 or higher?(If level★3 or lower, submit ②） |
|  |  |  |[ ]  Did you include the most recent project proposal and budget plan? |
|  |  |  |[ ]  Did you include the project report and financial statement of the past two years? |
|  |[ ]  1. If ① is difficult to obtain, please include the below:

・The most recent project proposal and budget plan.・The project report and financial statement of the past two years |[ ]  Did you attach the most recent project proposal and budget plan? |
|  |  |  |[ ]  Did you attach the project report and financial statement of the past two years? |
|  |  |  | \* If these documents are not available, please submit documents that provide similar information. |
| 4 |[ ]  Any document that briefly describes your organization and its activities such as brochures |
| 5 |[ ]  Document describing any new projects, if any, especially those scheduled for next year  |
| 6 |[ ]  Please list any other documents you attached to your application.・　　　　　　　　　　　　　　　　　　　　　　　　　　　　 |

**Date: 　　 / / 2024**