

The Kamenori Foundation  
◇ The 17<sup>th</sup> Kamenori Awards ◇  
**Application Guidelines**

### 《Purpose》

The Kamenori Awards aims to honour and further encourage groups and/or individuals, who have made great grass-root contributions to building and advancing relationships between Japan and other Asian / Oceanian\* countries through promotion of cultural exchange and understanding, and development of human resources.

\* Asian / Oceanian Countries and areas included in the Kamenori Awards \*  
India, Indonesia, Cambodia, Singapore, Sri Lanka, Thailand, Korea, China, Nepal, Pakistan, Bangladesh, East Timor, Philippines, Bhutan, Brunei, Vietnam, Malaysia, Myanmar, Maldives, Mongolia, Laos, Taiwan, Hong Kong, Macau  
Australia, Kiribati, Cook Islands, Samoa, Solomon Islands, Tuvalu, Tonga, Nauru, Niue, New Zealand, Vanuatu, Papua New Guinea, Palau, Fiji, Marshall Islands, Micronesia

### 《Eligibility Requirements》

The following groups are eligible to apply:

1. Those whose activities connect Japan and Asia/Oceania
2. Those who have not received a Kamenori Award in the past
3. Those who share their activities on a website or on social media  
(e.g. Instagram, Facebook, Twitter, etc.)

\* Corporate status will not be questioned.

\* An individual must receive recommendation to qualify for application.

### 《Selection Process》

The 'Kamenori Award Selection Committee', which includes external experts, will select the award recipients.

- 1<sup>st</sup> Round : Application review and screening
- 2<sup>nd</sup> Round (Final) : Selection based on presentations given on  
**10<sup>th</sup> November, 2023 (Friday)** in Tokyo

\* Only applicants who qualify for the 2nd round will be invited to give presentations.

Details and requirements of the presentations will be notified together with the results of the 1<sup>st</sup> round.

### 《Selection Criteria》

The Committee will comprehensively evaluate the following points:

- Content of activities, degree of contribution, and coordination and/or cooperation with other organizations
- Potential for future activities.
- Uniqueness and innovativeness of activities

- The “Kamenori Grand Award - Grassroots Division”, focuses and evaluates grass-root activities where there is direct interaction between groups or individuals and the people who they are supporting.
- The “Kamenori Grand Award - Human Resources Development Division”, focuses and evaluates activities that nurture people who can contribute to building our future society.
- The “Kamenori Pioneer Award”, focuses and evaluates activities that are unique and innovative.  
\*The number of years since the organization has been founded or how long it has been active will not be questioned. It can also be a new program that is different from an existing one.

Activities with the following three characteristics will be put under special consideration, and will receive extra points during selection:

- Activities that focus on Asian countries, areas and people.
- Cultural exchange and/or human resource development programmes that focus on the younger generation.
- Activities implemented to tackle issues that arose due to the coronavirus pandemic

## 《How to Apply》

Please send the following forms to the Kamenori Foundation by post:

1. Application form (8 pages. Pages may be added if more space is needed.)  
\*Please also include the final “checklist of documents to submit” form
2. Letter of Nomination (Must be written by a third-party who is involved/well informed)
3. Submit one of the following:
  - i. A printout of the “Group Information/ Group Details” page on the CANPAN (<http://fields.canpan.info/organization/>) website.  
(State the information disclosure level 4 or higher, print and attach information that includes paperwork related to ii [see below].)
  - ii. The most recent project proposal and budget plan, project reports and financial statements for the past two years
4. Any document that briefly describe the content and activities (e.g. Brochures)
5. Document describing of any new projects, especially those scheduled for next year, if any.  
\* A confirmation of receipt for the application will be sent by mid-September via email.  
\* Please note that submitted documents cannot be returned.

## 《Application Deadline》

**4<sup>th</sup> September, 2023 (Monday)**

**Applications must be received by the deadline.**

## 《Contents of the Award》

[Kamenori Grand Awards]: An award plaque and a supplementary prize of one million yen will be awarded to each division.

[Kamenori Pioneer Award]: An award plaque and a supplementary prize of one million yen will be awarded.

- \* Following the selection process, applicants may receive an award in a different category than the one they applied for.
- \* Groups or individuals who have made notable contributions may receive a “Special Award”.
- \* It is also possible that the above awards be awarded to no one, if no applicant is considered suitable as a result of the selection process.
- \* Groups and individuals who qualified for the 2<sup>nd</sup> round of the selection process will receive a 300,000 yen incentive even if they do not win an award.

### 《Release and Awards Ceremony》

#### ●Release:

The Kamenori Foundation will notify the selection results in late-November 2023 by postal mail.

#### ●Awards Ceremony:

The Kamenori Foundation plans to hold the Awards Ceremony on 12<sup>th</sup> January, 2024 in Tokyo.

- \* Award winners are required to attend.

### 《Submission of Activity Report》

Recipients of the award must submit a report in the fall of 2024, detailing their activities after receiving the award.

### 《Privacy》

- The Kamenori Foundation will use the information given in the application form for confirmation and notification of the selection process.
- The Kamenori Foundation will use the information of award winners given in the application form for PR purposes, such as publication on the foundation’s website and public announcements in newspapers.

### 《Contact Information》

The Kamenori Foundation

Att: The Kamenori Award

Address : Belleview Kojimachi 1F, 5-5, Kojimachi Chiyoda-ku, Tokyo

Post code: 102-0083

Tel : 03-3234-1694 Fax : 03-3234-1603

E-mail : [info@kamenori.jp](mailto:info@kamenori.jp) URL : <https://www.kamenori.jp/>