

The Kamenori Foundation



Application Form

▲ Individual or Organization Applicant

<input type="checkbox"/> Organization <input type="checkbox"/> Individual (Please check the box that applies.)			
Name of Organization or Individual	Corporation Status Yes: (_____) · No		<input type="checkbox"/> Self-appointed <input type="checkbox"/> Recommended <small>* An individual must receive recommendation to qualify for application.</small>
Name of Organization Representative		Occupation/ Appointment	
Applying Category	<input type="checkbox"/> Kamenori Grand Award 【Grassroots】 <input type="checkbox"/> Kamenori Grand Award 【Human Resource Development】 <input type="checkbox"/> Kamenori Pioneer Award	History of Past Application	<input type="checkbox"/> Yes Year Applied: _____ _____ <input type="checkbox"/> None
Address	<small>* The results of the selection will be sent to this address. Please enter the address of the main office (or your home address, when applying as an individual).</small> 〒 _____		
E-mail		Phone number	
Websites / Social Media pages (Required)	<small>*Please enter the URL to your websites and/or social media pages (Facebook, Instagram, Twitter).</small>		

* If you are chosen for the award, the organization name or individual name will be written on the award plaque, so please enter the official name accurately.

【Contact Person】 ◎ In case we need to inquire about the information in your application form, please enter the name of contact person (if any).

Name of Contact Person	<input type="checkbox"/> Same as the representative	Occupation/ Appointment	
Contact Person Information (Email address, Phone number, FAX number)			

◎ The private information above will be solely used for the selection of the Kamenori Award. Please note that it may also be used for Kamenori Foundation's publicity, including media releases to newspapers.

◇Considerations for filling out the form◇

For each item, please include concrete numbers and names.

(Examples)

- We are in charge of a program in which about 40 foreign citizens and international exchange students in Japan (from ten universities, including X, Y, and Z Universities) give over 60 hours' worth of international education lectures at six local elementary schools per year. We also provide translation services for OX Prefecture's public relations (in Chinese, Korean, and English).
- In order to nurture international understanding through education, we collaborated with XX's city educational committee and international exchange association.
- We aim for multicultural cooperation through exchanges between Japanese and foreigners at a local level by having Japanese citizens provide foreign citizens with over 150 cases per year of counseling and consulting regarding raising children and issues related to everyday life.

I. Contributions Made Through Current Activities

① Activities and Aim (Describe characteristics, such as catchphrases, within 400 words)

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② Organization / Individual

Composition	Number of Overall Members: _____
	Numbers of Staff: _____ / Official Members: _____ / Volunteers: _____
Years of activity	_____ years (Active since the year _____)
Frequency of activities	
Location of Activities	* Enter locations within Japan (prefectures and cities) or outside Japan (countries and cities)
Income and Expenses	Previous year : Income _____ (JPY) Expenses _____ (JPY) Income and Expenses Balance _____ (JPY)
Fundraising Methods	<input type="checkbox"/> Contributions from members <input type="checkbox"/> Donations <input type="checkbox"/> Funds <input type="checkbox"/> Others (Please describe : _____)
Honors/Awards	

II. Activities: Please describe them concisely in a simple bullet point form.

Main Activities (up to 5, especially in Asia/Oceania) and the achievements and results of those activities	
Activity Description/ Achievements and Results * Please enter the description, number of participants, countries involved and volunteer ratio of the activities. Please also enter past connections developed with the local community, and how you have expanded your activities and networks through collaborations, co-operations, and the sharing of know-how with other organizations.	Comments and Feedback from the Recipients * Please enter as much information as possible about the affiliation, name, age group, and nationality of those who provided the comments and feedback.
①	
②	

<Cont.>Activity Description / Achievements and Results	Comments and Feedback from the Recipients
③	
④	
⑤	

III. Future target and vision (Activities and expansion of the project)

【Please describe them concisely in a simple bullet point form.】

Please describe the future target and vision, how you will develop your project/activities accordingly, what is your next plan for new projects, how you plan to raise funds in the future, etc.

IV. The activity that you most focused on over the past year and its results.

Please write the reasons why this was the most prioritized activity over the last several years and what kind of actions were taken for it. Please also introduce your pioneering work, if you are engaged in such activities.

V. Free Space (This information will grant you additional points.)

【Please describe them concisely in a simple bullet point form.】

- ① Please freely enter any information regarding activities you held, such as youth exchanges and educational programs centered on Asian countries, regions, and people.

- ② Please enter any activities you have taken part in to tackle any issues that arose due to the coronavirus pandemic.
* If most of your activities were related to the pandemic, please enter them in the "II Activities" section.

VI. Photos and other materials showcasing your activities

- * If there are articles and blogs with images that demonstrate your activities, or activity reports and survey results that show the results of your work, please enter the URLs to the pages that post such information.

☆ If awarded with the Kamenori Award, what would you use the activity subsidy for?

☆ What is your motive in applying for the Kamenori Award?

☆ How did you find out about the Kamenori Award?

Please describe the concrete source of information.

Ex) Website of the volunteer center of city A/ Poster on display when visiting the International Exchange Association in prefecture B

☆ On Good Governance Accreditation

The Japan Center for NPO Evaluation provides this certification system. It accredits nonprofit organizations that promote accountability and transparency through disclosing their information to a third-party certification body.

- Approved for Good Governance Accreditation
- Applying for Good Governance Accreditation
- Underwent basic governance checks
- Considering application

☆ Checklist of documents to submit

Note: Please add a next to the documents submitted and include this sheet with the other documents.

Documents 1 through 3 are required, so please be sure to include them. For document 3, please include either ① or ②.

	Check	Documents	Check	Points to check
1	<input type="checkbox"/>	Application Form (This sheet)	<input type="checkbox"/>	Did you check to make sure all information is entered?
			<input type="checkbox"/>	Did you enter the URLs to the websites, social media pages, etc.? (Required)
			<input type="checkbox"/>	Did you click and check all the boxes <input checked="" type="checkbox"/> accordingly? (Organization/ Individual, Self-appointed or Recommended, Applying Category, History of Past Application, etc.)
2	<input type="checkbox"/>	Letter of Nomination	<input type="checkbox"/>	Did you download the form from our website and attached it?
			<input type="checkbox"/>	Did you have a well-informed third-party person fill it out to nominate you?
			<input type="checkbox"/>	Did your nominator provide their contact information and sign the form?
3	<input type="checkbox"/>	① A printout of the "Group Information/ Group details" page on the CANPAN website	<input type="checkbox"/>	Is your information disclosure level ★4 or higher? (If level ★3 or lower, submit ②)
			<input type="checkbox"/>	Did you include the most recent project proposal and budget plan?
			<input type="checkbox"/>	Did you include the project report and financial statement of the past two years?
	<input type="checkbox"/>	② If ① is difficult to obtain, please include the below: · The most recent project proposal and budget plan. · The project report and financial statement of the past two years	<input type="checkbox"/>	Did you attach the most recent project proposal and budget plan?
			<input type="checkbox"/>	Did you attach the project report and financial statement of the past two years?
			* If these documents are not available, please submit documents that provide similar information.	
4	<input type="checkbox"/>	Any document that briefly describes your organization and its activities such as brochures		
5	<input type="checkbox"/>	Document describing any new projects, if any, especially those scheduled for next year		
6	<input type="checkbox"/>	Please list any other documents you attached to your application. ·		

Date: / / 2022