

◇Considerations for filling out the form◇

For each item, please include concrete numbers and names.

For those who have been awarded in the past and are applying again, please enter the activities that have taken place after receiving the award, with the exception of ③-a “Timeline of activities” where all activities should be listed.

(Examples)

- We established the international education volunteer network, “XX Net”, consisting of about 40 foreign citizens and about 60 Japanese citizens in 1995.
- In order to nurture international understanding through education, we collaborated with XX’s city educational committee and international exchange association.
- We are in charge of a program in which foreign citizens and international exchange students in Japan (from ten universities, including X, Y, and Z Universities) give over 60 hours’ worth of international education lectures at six local elementary schools per year. We also provide translation services for OX Prefecture’s advertisements (for Chinese, Korean, English).
- We aim for multicultural cooperation through exchanges between Japanese and foreigners at a local level by having Japanese citizens provide foreign citizens with counseling and consulting regarding raising children and issues regarding everyday life.

I . Contributions Made Through Current Activities

① Activities and Aim (Describe characteristics, such as a catch-phrases, within 400 words)

② Organization / Individual

【Composition】 Number of Overall Members:
(Staff : Official Members : Volunteers :)

【Years of activity】 _____ years **【Frequency of activities】** _____
* Beginning year of activities: From _____

【Location of Activities】 (Enter locations within or outside Japan)

【Income and Expenses】

Previous year: Income	(JPY)	Expenses	(JPY)
Income and Expenses Balance		(JPY)	

Fundraising Methods (Please check) :

Contributions from members Donations Funds

Others (Please describe: _____)

【Honors】

II Regarding activities: Please describe in simple bullet point form.

【Please describe in simple bullet point form】 Main Activities (up to 5, especially in Asia / Oceania) and the achievements and results of those activities.	
Activity Description / Achievements and Results * Please enter the description, number of participants, countries involved and volunteer ratio of the activities. Please also enter past connections developed with the local community, how you have developed collaborations, co-operations, and the sharing of know-how in the past, and how you will develop them in the future.	Comments and Feedback from the Recipients * Please enter as much information as possible about the affiliation, name, age group and nationality of those who provided the comments and feedback.
①	
②	

<Cont.>Activity Description / Achievements and Results	Comments and Feedback from the Recipients
③	
④	
⑤	

III. Future target and vision (Activities and expansion of the project)

【Please describe in simple bullet point form.】

*** Please describe the future target and vision, how you will develop your project/activity, what is your next plan of new project, how to raise funds in a future, etc.**

IV. The activity that you most focused on over the past year and its results.

*** Please write the reasons why this was the most prioritized activity over the last several years and what kind of actions were taken for it. Please also appeal your pioneer activities if you have engaged on.**

IV. Free Space (This information will help you gain points) 【Please describe in simple bullet point form.】

- ① Please freely enter any information regarding activities you held, such as youth exchanges and educational programs among Asian countries, different districts, and any other people-oriented activities.

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- ② Please enter any activities you have taken part in to tackle any issues that arose due to the coronavirus pandemic.

* If most of your activities were related to the pandemic, please enter it in the “II Regarding activities” section.

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V. Photo showing activities

- * If there is a blog or other websites that posts pictures of your activities, please enter the website address.
- * If there is no blog or website, please attach a A4 size page of pictures with explanations to the application under the title “VI. Pictures that demonstrate activities.”

Blog or Website Address :

☆ If awarded with the Kamenori Award, what would you use the activity subsidy for?

☆ What is your motive for applying for the Kamenori Award?

☆ How did you find out about the Kamenori Award?
Please describe the concrete source of information.

Ex) Website of volunteer center of city A/ Poster on the International Exchange Association in prefecture B

★ **Checklist of documents to submit**

Note: Please add a next to the documents submitted and include this sheet with the other documents.

Documents 1 through 4 are required, so please be sure to include them. For document 4, please include either ① or ②.

	Check	Documents	Check	Confirmation
1	<input type="checkbox"/>	Application Form (This sheet)	<input type="checkbox"/>	Did you check to make sure all information is entered?
			<input type="checkbox"/>	Did you add the extra document for those submitting the “VI. Photo showing activities” on a separate document?
2	<input type="checkbox"/>	Letter of Nomination	<input type="checkbox"/>	Did you download the form from our website and have a well-informed <u>third-party person</u> fill it out?
			<input type="checkbox"/>	Did the reference person for the recommendation form sign or stamp the document?
3	<input type="checkbox"/>	Letter of Confirmation	<input type="checkbox"/>	Did you download the form from our website and check the contents?
			<input type="checkbox"/>	Did you sign or stamp the form?
4	<input type="checkbox"/>	① Printed “Group Information / Group details” page on the CANPAN website.	<input type="checkbox"/>	<u>Is your information disclosure level ★4 or higher?</u> (If level★3 or lower, submit ②)
			<input type="checkbox"/>	Did you include the most recent project proposal and budget plan?
			<input type="checkbox"/>	Did you include the project report and financial statement of the past two years?
	<input type="checkbox"/>	② If ① is difficult to obtain, please include the below: •The most recent project proposal and budget plan. •The project report and financial statement of the past two years	<input type="checkbox"/>	Did you include the most recent project proposal and budget plan?
			<input type="checkbox"/>	Did you include the project report and financial statement of the past two years?
				* If these documents are not available, please submit documents that provide similar information.
5	<input type="checkbox"/>	Any document that briefly describe the content and activities (e.g., Brochures)		
6	<input type="checkbox"/>	Documents that demonstrate the outcome of the activities (e.g., project reports, questionnaires)		
7	<input type="checkbox"/>	Document describing of any new projects, especially those scheduled for next year, if any.		
8	<input type="checkbox"/>	Please list up any other documents you included in your application . .		

Please refer to the “Frequently Asked Questions” section on our website
for more information on the Kamenori Awards
<https://www.kamenori.jp/kamenorishou.html>

Date: / / 2021