

The Kamenori Foundation
△ The 13th Kamenori Awards △
Application Guidelines

《Purpose》

The Kamenori Awards aims to honour and further encourage groups and/or individuals, who have made great grass-root contributions to building and advancing relationships between Japan and other Asian / Oceanian* countries through promotion of cultural exchange and understanding, and development of human resources.

* Asian / Oceanian Countries and areas included in the Kamenori Awards *
India, Indonesia, Cambodia, Singapore, Sri Lanka, Thailand, Korea, China, Nepal, Pakistan, Bangladesh, East Timor, Philippines, Bhutan, Brunei, Vietnam, Malaysia, Myanmar, Maldives, Mongolia, Laos, Taiwan, Hong Kong, Macau
Australia, Kiribati, Cook Islands, Samoa, Solomon Islands, Tuvalu, Tonga, Nauru, Niue, New Zealand, Vanuatu, Papua New Guinea, Palau, Fiji, Marshall Islands, Micronesia

《Eligibility Requirements》

The Kamenori Awards is eligible to:

- ① An NPO, a volunteer group, or an individual,
- ② Who's activity connects Japan and Asia/Oceania,
- ③ Who has not received the Kamenori Awards in the past.

《Selection Process》

The 'Kamenori Award Selection Committee', which includes external experts, will select the award recipients.

- 1st Round: Application review and screening
- 2nd Round (Final): Selection based on presentations given on **2nd December, 2019** in Tokyo

* Only applicants who qualify for the 2nd round will be invited to give presentations. Details and requirements of the presentations will be notified together with the results of the 1st round.

《Selection Criteria》

The Committee will comprehensively evaluate the following points:

- Content of activities, degree of contribution, and coordination and/or cooperation with other organizations
- Potential for future activities.
- Uniqueness and innovativeness of activities

The “Kamenori Grand Award - Grassroots Division”, focuses and evaluates grass-root activities where there is direct interaction between groups or individuals and the people who they are supporting.

The “Kamenori Grand Award - Human Resources Development Division”, focuses and evaluates activities that nurture people who can contribute to building our future society.

The “Kamenori Pioneer Award”, focuses and evaluates activities that are unique and innovative.

Activities with the following characteristics will be put under special consideration, and will receive extra points during selection:

- Activities that focus on Asian countries, areas and people.
- Cultural exchange and/or human resource development programmes that focus on the younger generation.

《How to Apply》

Please send the following forms to the Kamenori Foundation by post:

1. Application form (7 pages. Pages may be added if more space is needed.)
 2. Reference letter (Must be written by a third-party who is involved/well informed)
 3. Confirmation form
 4. Submit one of the following:
 - i. A printout of the “Group Information/ Group Details” page on the CANPAN (<http://fields.canpan.info/organization/>) website.
(Input information up to level4 or more, print and attach information that includes paperwork related to ii. (see below))
 - ii. The most recent project proposal and budget plan, project reports and financial statements for the past two years
 5. Any document that briefly describe the content and activities of the organization (e.g. Brochures)
 6. Documents that demonstrate the outcome of the activities (e.g. project reports, questionnaires)
 7. Document describing of any new projects, especially those scheduled for next year, if any.
- * A confirmation of receipt for the application will be sent by the end of September, either via email or via postcard.
- * Please note that submitted documents cannot be returned.

《Application Deadline》

30th September, 2019 (Applications must be received by the deadline)

《Contents of the Award》

[Kamenori Grand Awards]: An award plaque and a supplementary prize of one million yen will be awarded to each division.

[Kamenori Pioneer Award]: An award plaque and a supplementary prize of one million yen will be awarded.

* Groups or individuals who have made notable contributions may receive a “Special Award”. It is also possible that the above awards be awarded to no one, if no applicant is considered suitable as a result of the selection process.

**Groups and individuals who qualified for the 2nd round of the selection process will receive a 300,000 yen incentive even if they do not win an award.

《Release and Awards Ceremony》

*Release: The Kamenori Foundation will notify the selection results in mid-December, 2019 via e-mail.

*Awards Ceremony: The Kamenori Foundation plans to hold the Awards Ceremony on 10th January, 2020 in Tokyo. Recipients are required to attend.

《Submission of Activity Report》

Recipients of the award must submit a report in the fall of 2020, detailing their activities after receiving the award.

《Privacy》

- The Kamenori Foundation will use the information given in the application form for confirmation and notification of the selection process.
- The Kamenori Foundation will use the information of award winners given in the application form for PR purposes, such as publication on the foundation’s website and public announcements in newspapers.

《Contact Information》

The Kamenori Foundation

Att: The Kamenori Award

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